

**MINUTES OF THE COWETA CITY COUNCIL REGULAR MEETING  
AUGUST 3, 2020 6:00 P.M.**

The members of the Coweta City Council met in regular session on Monday, August 3, 2020 at 6:00 p.m. in the Coweta City Hall, 310 S Broadway, Coweta, Oklahoma.

**COUNCILMEMBERS PRESENT:** Evette Morris, Harold Chance, Naomi Hogue, Logan Brown, Randy Woodward.

**COUNCILMEMBERS ABSENT:** None.

**I. CALL TO ORDER**

The meeting was called to order by Mayor Morris.

**II. Pledge of Allegiance given**

**III. ROLL CALL**

Roll call taken. Councilmembers were present as shown above.

**IV. GENERAL CITY COUNCIL COMMENTS**

Police Chief Bell gave thanks to the local businesses and citizens of Coweta for their show of support at a recent event.

**V. CONSENT**

Motion by Harold Chance, second by Logan Brown to approve the consent calendar items:

1. Minutes of the Coweta City Council Regular Meeting held on July 6, 2020.
2. Approval of the resolution amending the agreement establishing the Oklahoma Municipal Assurance Group (OMAG).
3. Agreement with Ki Bois Community Action Foundation in the amount of \$50,000.00 for the provision of transportation services within the City of Coweta.
4. Adoption of Resolution 2020-21 for the renewal of a sales tax agreement with the Coweta Public Works Authority ("PWA") to pledge sales tax revenues in support of debt service payments related to the PWA's 2016 Utility System Revenue Bonds.

Aye: Harold Chance  
Logan Brown  
Randy Woodward  
Evette Morris  
Naomi Hogue

**VI. OLD BUSINESS**

**1. Ordinance 835 PUD-C 20-01**

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Community Development Director Carolyn Back presented information on an application to be reconsidered for Planned Unit Development, PUD-C 20-01 that would allow for Industrial Light (IL) and Commercial General (CG) on property located at 27541 E 121<sup>st</sup> Street South. Special attention was given by the applicant to specifically state in the PUD the only Industrial use allowed would be the Medical Marijuana grow/manufacturing facility. The Planning Commission made a recommendation for approval (4-0) with staff recommended conditions to establish a Planned Unit Development (“PUD”) PUD-C 20-01. Staff recommends approval with the following conditions:

- A. The only Industrial Light (IL) use allowed on this property is the Medical Marijuana Business grow/manufacturing business.
- B. The employee parking and storage of equipment “gravel” area listed, and depicted on page 10 of 17, will need to be constructed of an All-Weather Material. i.e., a hard surface, dust-free material, as defined in the City of Coweta Zoning Code.
- C. Specific Use Permit for Medical Marijuana Business – Dispensary Facility
- D. Specific Use Permit for Medical Marijuana Business – Manufacturing and Grow Facility

Motion by Harold Chance, second by Naomi Hogue to adopt Ordinance 835, an ordinance of the City of Coweta, Oklahoma, creating a Planned Unit Development Overlay (PUD-C 20-01) for a tract of land located in the City of Coweta, Wagoner County, Oklahoma as more particularly hereinafter described, amending the Official Zoning map of the City of Coweta, providing for repealer, severability, and declaring an emergency.

Aye: Harold Chance  
Naomi Hogue  
Logan Brown  
Evette Morris

Nay: Randy Woodward

**2. Emergency Declaration Ordinance 835**

Discussion was held regarding possible action declaring an emergency for Ordinance No. 835, making it effective immediately upon publication.

Aye: Harold Chance  
Naomi Hogue  
Logan Brown  
Evette Morris

Nay: Randy Woodward

**3. Resolution 2020-23 Accepting Public Easement**

Mayor Morris requested item 3 to be moved to the end of the agenda.

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**4. Tort Claim 208106-LR**

Julie Casteen, Assistant City Manager, described the claim made for automobile repairs under Tort Claim 208106-LR. Oklahoma Municipal Assurance Group (OMAG), the City's insurance carrier, recommended denial of the claim as the City had no knowledge of the pothole that is alleged to have caused the damage.

Motion by Harold Chance, second by Naomi Hogue to deny Tort Claim 208106-LR.

Aye: Harold Chance  
Naomi Hogue  
Logan Brown  
Randy Woodward  
Evette Morris

**5. Purchase of Computer Equipment**

Julie Casteen discussed the potential need for key personnel to work from home in the event of a health pandemic, natural disaster, or other event that could lead to the closure of key City operation centers. The purchase of computer equipment totaling \$22,797.00 would allow at least minimal operations to continue in the event of a shutdown. The expense is eligible for reimbursement from the State of Oklahoma's Coronavirus Relief Fund.

Motion by Harold Chance, second by Randy Woodward to approve the purchase of computer equipment totaling \$22,797.00.

Aye: Harold Chance  
Randy Woodward  
Evette Morris  
Naomi Hogue  
Logan Brown

**6. Vehicle Purchase**

Police Chief Bell described the need for a new Animal Control vehicle to replace the existing vehicle, which has over 186,000 miles.

Motion by Randy Woodward, second by Harold Chance to approve the purchase of a 2020 Ford F250 Animal Control truck from Bill Knight Ford under the State of Oklahoma Purchasing Contract SW0035 in the amount of \$29,765.00.

Aye: Randy Woodward  
Evette Morris  
Harold Chance

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Naomi Hogue  
Logan Brown

**7. Award of Contract for 2020 Street Improvements**

Public Works Director Wes Richter discussed the street repair projects that were approved for bid at the June 1, 2020 Coweta City Council meeting. Dunham's Asphalt Services, Inc. provided the lowest bid at \$193,666.00.

Motion by Harold Chance, second by Randy Woodward to award a contract for the 2020 Street Improvements to Dunham's Asphalt Services, Inc. in an amount not to exceed \$193,666.00.

Aye: Harold Chance  
Randy Woodward  
Evette Morris  
Naomi Hogue  
Logan Brown

**8. Contract Addendum**

City Manager Roger Kolman described the need for an addendum to the Automatic Meter Reading (AMR) system contract with Meter Install Group. The size of several meters was not accurately identified in the Incode Utility system, causing the need for additional meters to be ordered. Mr. Kolman stated that an addition of \$25,422.03 is needed to the contract to pay for additional meters and installation.

Motion by Harold Chance, second by Randy Woodward to approve an addendum to the AMR system contract with Meter Install Group for the purchase and installation of meters totaling \$25,422.03.

Aye: Harold Chance  
Randy Woodward  
Evette Morris  
Naomi Hogue  
Logan Brown

**9. Joint Resolution 2020-24**

Roger Kolman discussed the need for an additional transfer of \$26,000 from the Capital Improvement Fund to the Public Works Authority to fund the addendum to the contract with Meter Install Group.

Motion by Evette Morris, second by Harold Chance, to adopt Joint Resolution 2020-24, a joint resolution of the City Council of the City of Coweta, Oklahoma, an Oklahoma Municipal Corporation, and the Board of Trustees of the Coweta Public Works Authority,

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an Oklahoma Public Trust having the City of Coweta, Oklahoma as its beneficiary, allocating funds for the purchase of automatic meter reading technology and the terms for the repayment thereof.

Aye: Evette Morris  
Harold Chance  
Naomi Hogue  
Logan Brown  
Randy Woodward

**10. Resolution Regarding Budget Amendments**

Julie Casteen discussed the need for amendments to the FY2021 budget due to unanticipated revenues and expenditures.

Motion by Harold Chance, second by Naomi Hogue to adopt Resolution 2020-22, a resolution of the City Council of the City of Coweta, Oklahoma adopting amendments to the annual revenues and appropriations for the budget of the City of Coweta, Oklahoma for fiscal year ending June 30, 2021.

Aye: Harold Chance  
Naomi Hogue  
Logan Brown  
Randy Woodward  
Evette Morris

**3. Resolution 2020-23 Accepting Public Easement**

Carolyn Beck discussed the acceptance of a utility easement for the Coweta Trails development project to serve a double backflow preventer on the water system planned for the development.

Motion by Harold Chance, second by Randy Woodward to accept as public property a 10-foot by 8-foot public utility easement located in the southeast quarter (SE/4) of Section 35, Township 18 North, Range 15 East of the Indian Base and Meridian, City of Coweta, Wagoner County, State of Oklahoma.

Aye: Harold Chance  
Randy Woodward  
Evette Morris  
Naomi Hogue  
Logan Brown

**VII. NEW BUSINESS**

There was no new business.

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**VIII. ADJOURNMENT**

Mayor Morris adjourned the meeting at 6:45 p.m.

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Evette Morris, Mayor

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Julie Casteen, City Clerk